

DEPARTMENTAL PROPERTY



SOUTH EAST SALES, INC.

Committed to Excellence

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The **South East Sales** Departmental Property Management System can function as a stand alone software package designed to provide control and accountability for departmental property. This package allows you to maintain your departmental property records according to Law Enforcement accreditation standards. It can also be integrated with the LESS Evidence Room and LESS Vehicle Maintenance modules for a complete property solution.

PRODUCT FEATURES

- Maintains detailed records of all property issued to personnel
- Records the location, condition and value of fixed assets
- Provides the capability to inventory items by classification (fixed assets or expendable property)
- Allows inventory by percent of total items, specific items, locations, sizes, asset type, condition (new, used, damaged) and others
- Generates detailed reports of all items located in the storage room and issued to officers
- Issues property to officers, units, vehicles, or departments
- Maintains record of open purchase orders from vendors
- Maintains a history of purchases by vendor
- Allows for the issue of single item or "standard issue groups". These issue groups are defined for the specific needs of each agency e.g. Issue to K-9 Officers, Narcotics Officers, or Patrol Officers
- Provides the capability to receive property by purchase order or individual item
- Provides the capability to receive property previously issued to a specific officer
- Maintains reorder points for recurring supply items such as patches and belts
- Generates reports of all property owned by the agency by asset class e.g. expendable, fixed, or departmental issued
- Customizes the system by allowing each agency the capability for user define code tables
- Protects agency records through "Password Protection". The agency may allow user access as either read, write, or delete. Access is cumulative with "delete" being full access.

PLATFORMS SUPPORTED:

- Workstation : Win 7 Pro, Win 8
- Server: Win Server

All software is written in Visual Basic